



GLOBAL EDI CHANGE REQUEST FORM

V 2.0 (Mar 2019)

Please complete all applicable portions of this form to help us gather adequate information about your request.

Fields marked with red ***** (asterisk) are mandatory for that section of the form. Responsibility: **IS BA** or **EDI Team**

To enable the check boxes, double click on the box, and then choose "checked" from the menu that is brought up.

Questions/Comments about the form or contents? Contact EDISupport@Meritor.com

Summary

| Requester Name * | | | | | | | | | | | | | | | | | | | | | |
|---|--|------------------|----------|----------|--------|-----------------|-----|------|-----|------------------------|-----|------|----|---------------------|-----|------|----|---------------------|-----|------|----|
| Phone/Email * | | | | | | | | | | | | | | | | | | | | | |
| IS Business Analyst Name * | | | | | | | | | | | | | | | | | | | | | |
| Phone/Email * | | | | | | | | | | | | | | | | | | | | | |
| Associated Applications * | <input type="checkbox"/> AS400 <input type="checkbox"/> Oracle <input type="checkbox"/> MFG/PRO <input checked="" type="checkbox"/> OTM <input type="checkbox"/> PeopleSoft <input type="checkbox"/> Warranty <input type="checkbox"/> Other | | | | | | | | | | | | | | | | | | | | |
| RF Change Request # * | | | | | | | | | | | | | | | | | | | | | |
| Requested Completion Date * | | | | | | | | | | | | | | | | | | | | | |
| Mandated Date * | <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: <input checked="" type="checkbox"/> CUSTOMER <input type="checkbox"/> COMPLIANCE <input type="checkbox"/> PROJECT TASK | | | | | | | | | | | | | | | | | | | | |
| Request For * | <input checked="" type="checkbox"/> SUPPLIER <input type="checkbox"/> CUSTOMER <input type="checkbox"/> INTER PLANT <input type="checkbox"/> BANKING <input type="checkbox"/> HR | | | | | | | | | | | | | | | | | | | | |
| Request Classification * | <input type="checkbox"/> ADD LOCATION/TRANSACTION <input type="checkbox"/> CHANGE <input type="checkbox"/> NEW IMPLEMENTATION | | | | | | | | | | | | | | | | | | | | |
| Detailed Description of Request * | | | | | | | | | | | | | | | | | | | | | |
| EDI Standards * | <input checked="" type="checkbox"/> ANSI X12 <input type="checkbox"/> EDIFACT <input type="checkbox"/> VDA <input type="checkbox"/> OTHER (Please Specify) _____ | | | | | | | | | | | | | | | | | | | | |
| EDI Transaction standard, type (Fill only if change in existing transaction or new transactions are involved) * | <table border="1"> <thead> <tr> <th>Transaction Type</th> <th>Document</th> <th>Standard</th> <th>In/Out</th> </tr> </thead> <tbody> <tr> <td>Shipment Tender</td> <td>204</td> <td>4010</td> <td>Out</td> </tr> <tr> <td>Shipment status update</td> <td>214</td> <td>4010</td> <td>In</td> </tr> <tr> <td>204 Acknowledgement</td> <td>990</td> <td>4010</td> <td>In</td> </tr> <tr> <td>EDI Acknowledgement</td> <td>997</td> <td>4010</td> <td>In</td> </tr> </tbody> </table> | Transaction Type | Document | Standard | In/Out | Shipment Tender | 204 | 4010 | Out | Shipment status update | 214 | 4010 | In | 204 Acknowledgement | 990 | 4010 | In | EDI Acknowledgement | 997 | 4010 | In |
| Transaction Type | Document | Standard | In/Out | | | | | | | | | | | | | | | | | | |
| Shipment Tender | 204 | 4010 | Out | | | | | | | | | | | | | | | | | | |
| Shipment status update | 214 | 4010 | In | | | | | | | | | | | | | | | | | | |
| 204 Acknowledgement | 990 | 4010 | In | | | | | | | | | | | | | | | | | | |
| EDI Acknowledgement | 997 | 4010 | In | | | | | | | | | | | | | | | | | | |

New TP or New Doc for TP Details

| | |
|---|---|
| Is Trading Partner in Production? | <input checked="" type="checkbox"/> NEW SETUP <input type="checkbox"/> EXISTING SETUP |
| TP Company Name * | |
| TP Address, City, State, Zip | |
| TP Contact Name * | |
| TP Contact Phone/Email * | |
| Partner Locations Involved (Mandatory if new setup) | |
| Supplier # (if applicable) | |

| | |
|--|--|
| Meritor Locations Involved (Mandatory if new setup) | |
| TP lookup (EDI Location) \ Integration Key (Translator Code) | |
| TP Test Sender/Receiver IDs (include qualifiers, ISA and GS, UNB, UNH, etc.) | |
| TP Prod Sender/Receiver IDs (include qualifiers, ISA and GS, UNB, UNH, etc.) | |
| Meritor Test Sender/Receiver IDs (include qualifiers, ISA and GS, UNB, UNH, etc.) | |
| Meritor Prod Sender/Receiver IDs (include qualifiers, ISA and GS, UNB, UNH, etc.) | |
| Communications Method (VAN, FTP, AS2, SMTP, sFTP, oFTP) | |
| Communication Change, if Applicable: | |
| Type of Request | <input type="checkbox"/> New communications flow (VAN or AS2 protocol, for TP or client use) <input type="checkbox"/> Changes in type of communication flow (HTTPS, sFTP, etc.) |
| Details of Communication Change Request | |

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|--|--|
| Details Section | |
| Transaction Details: | |
| Required Document Included (As attachment or in Detailed Section) | <input type="checkbox"/> A test file from TP (if inbound map) <input type="checkbox"/> A test file from client (if outbound map) <input type="checkbox"/> Details on plant name, location code <input type="checkbox"/> Specifications/Guidelines from TP (if applicable) <input type="checkbox"/> Details on any code list or table entries needed (ship-to, DEA #, etc.) |
| Trading Partner Set Up Details | Production Instance Name: Test Instance Name: Details: |
| Approval and Comments | |
| <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved | |
| Additional Implementation Notes | |
| Details for Reference | New EDI Requirements See attached mapping reference |

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| Request Status | | |
|---|-------------|-----------------|
| Activity | Date | Comments |
| Add_Change_Set Request Received | | |
| EDI Team Review Completed, Resource Assigned | | |
| IBM Development Queue | | |
| Request Tested | | |
| Request Validated and Completed | | |